YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.	**Name of the Institution**	**KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR**
	◆ Name of the Head of the institution	**Dr. TARUN KUMAR PRADHAN**
	◆ Designation	**PRINCIPAL**
	◆ Does the institution function from its owncampus?	**Yes**
	◆ Phone No. of the Principal	**06671224305**
	◆ Alternate phone No.	**9437625140**
	◆ Mobile No. (Principal)	**7008119454**
	◆ Registered e-mail ID (Principal)	**khariar.college@gmail.com**
	◆ Address	**KHARIAR**
	◆ City/Town	**KHARIAR**
	◆ State/UT	**ODISHA**
	◆ Pin Code	**766107**
2.	**Institutional status**	
	◆ Autonomous Status (Provide the date ofconferment of Autonomy)	03/01/2012

- Type of Institution   **Co-education**

- Location   **Semi-Urban**

10-01-2024 02:51:47

- Financial Status   **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director   **CAPTAIN DR. BISHNU DEV SINGH MALLICK**

- Phone No.   **0667124305**

- Mobile No: **9437428344**

- IQAC e-mail ID   **khariar.college@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://khariarcollege.ac.in/documents/aqar2020-21.pdf

4.Was the Academic Calendar prepared for that year?

No

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.88**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 2	**B**	**2.24**	**2015**	**01/05/2015**	**30/04/2020**

6.Date of Establishment of IQAC   **08/09/2011**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR	**IDP**	**WORLD BANK**	**16/11/2020**	**11528750**

KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR	INFRA. DEVELOPMENT ASSISTANT GRANT	HIGHER EDUCATION DEPT. GOVT OF ODISHA	26/03/2020	1000000

10-01-2024 02:51:47

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI — [View File](#)

9. No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organised seminar on "Is imposition of Hindi on the whole country justified ?" 2. Seminar on "Corruption is an obstacle to development." 3. Seminar on "Recent Advancement of Environmental Chemistry" 4. Organised seminar on "Education, Teacher and Social Values" 5. Observation of "Swabhav Kavi Gangadhar Meher Jayanti"

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
1. Plan to submit the AQAR of 2021-22, 2. To open P.G. courses in History, English, Botany and Zoology. 3. To open a new Rover and Ranger Unit, 4. Opening of UG core course in Home Science. 5. Organise departmental seminar in collaboration with IQAC	1. Successful submission of AQAQ in the NAAC portal. 2. The proposal was passed by Academic Council and placed to the HPC, DHE Odisha 3. One lecturer has undergone training for Rover Scout Leader in Odisha State Bharat Scout and Guides HQ, Bhubaneswar 4. Academic Council passed the resolution of opening of the Home Science Honours, 5.Resolutions made regarding collaborations with IQAC

13. Was the AQAR placed before the statutory body?   **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, khariar (Autonomous) College, Khariar	Nil

14. Was the institutional data submitted to AISHE ?   **Yes**

- Year

Part A

Data of the Institution

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◆ Type of Institution	**Co-education**
◆ Location	**Semi-Urban**
◆ Financial Status	**UGC 2f and 12(B)**
◆ Name of the IQAC Co-ordinator/Director	**CAPTAIN DR. BISHNU DEV SINGH MALLICK**

• Phone No.	**0667124305**
• Mobile No:	**9437428344**
• IQAC e-mail ID	**khariar.college@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://khariarautocollege.in/documents/aqar2020-21.pdf
4.Was the Academic Calendar prepared for that year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Was the AQAR placed before the statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body, khariar (Autonomous) College, Khariar	Nil

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2021-22	28/01/2023

15.Multidisciplinary / interdisciplinary

1. Multidisciplinary courses has been introduced in UG Level (Arts, Science and Commerce)

2. PG level: (MSc in Chemistry and M.A in Hindi, Political Science & Odia)

3. Diploma Courses in Journalism and Mass Communication, Environmental Management, Sports Management.

4. AECC : Environmental Studies (EVS) and Literature in Arts, Science and Commerce at UG level.

5. Value and Ethics in all semester at U.G. level.

6. Physical Education and N.C.C. at U.G. level.

7. Skill Enhancement Course at U.G. level.

8. Generic Elective Courses at UG level

16.Academic bank of credits (ABC):

1. Our college is registered under National Academic Depository.

2. Awareness programme on ABC was organised for the students.

3. Certtificates are uploaded in DG locker.

4. Choise based Credit system courses has been introduced in Khariar (Autonomous) College since 2015.

5. UG Courses : Arts, Science & Commerce 165 Credit Points each.

6.PG Courses in Chemistry, Hindi, Political Science & Odia : 120 credits each

7. Diploma in Journalism and Mass Communications, Environmental Management, Sport Management: 18 Credits each

17.Skill development:

1. Carrer councelling programmme on Carrer advancement on dt. 15:11:2022 by Dr. Sephali Sushil Dash (Former Director NIC and Treasurer FERCC)

2. Orientation programme to Ministrerial staff on College Accounting Procedure Autonomation.(CAPA)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Teaching in Indian Languages i.e. Koshli(Regional Language of Western Odisha), Odia, HIndi, English etc

2. Online Classes taken by faculty members

3. Departmental Seminar organised by all departments of both U.G. and P.G.

4. Diffierent competition based on indiginous cutlure of western odisha viz. Jhoti, Rongoli, Painting, Dance etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The students are orientated with different out come based Education in regards to Current senario.

2. Focus based Education in Computer Science,

3. Carrer based class test in different department in both U.G. and P.G.

20.Distance education/online education:
1. Odisha State Open University Study Centre in Khariar (Autonomous) College, Khariar. 2. IGNOU study centre in Khariar (Autonomous) College, Khariar.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	10

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1 Total number of students during the year:	557

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2 Number of outgoing / final year students during the year:	488

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	556

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1 Number of courses in all programmes during the year:	**20**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2 Number of full-time teachers during the year:	**41**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.3 Number of sanctioned posts for the year:	**41**
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**216**
4.2 Total number of Classrooms and Seminar halls	**44**
4.3 Total number of computers on campus for academic purposes	**32**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**216.16**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

1. Khariar (Autonomous) College, Khariar is affiliated to Kalahandi University, Bhawanipatna in the year 2019. Following the Model Syllabus prescribed by the Odisha State Higher Education Council, Department of Higher Education, Odisha after the partial modification and approved by the Board of Studies and Academic Council.

2. Academic calendar is prepared and strictly adhere to it by all concerned.

3. The Principal and Academic bursar personally supervise all classes taken by the teachers.

4.The college library has almost twenty-Eightthousand two hundred thiryone numbers of books which cater as per the need of the students.

5.The e-Library of the college gives benefit to the students and teachers and fulfil their requirement to the maximum extend. Planning, teaching learning and evaluation are strictly followed. To ensure quality education the college invitessubject's experts for the benefit of the students.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

20

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	<u>View File</u>
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

02

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

05

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. The institution integrates the cross cutting issues through

value and ethics, Environmental studies.

2. It imparts sophisticated soft skils to handle both negative and positive human emotion and sentiments in the workplace keeping intact the moral values and personalconscince.

3. And through the Environmental studies we aspire to aware and act towards the conservation ofecology and bio-diversity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

468

File Description	Documents
List of students enrolled	[View File](#)
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

16

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

557

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

250

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. There exist a cohesive teaching-learning environment and also a semi-rigid curriculum to indulge the students in academic work continously throughout the year.

2. Special attention is provided for teaching in local languages and for advance learners in English.

3. It aspires two distinct objectives, to preserve the cultural identity of our langauge and a fruitful academic interaction and trustworthy relation between teachers and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://khariarautocollege.in/portfolio.html

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/12/2022	**1378**	**41**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Teaching-learning methods adopted by the faculty members includes

i) Lecture Method

ii) Interactive Method

iii) Project-based Learning

iv) Computer-assisted Learning

v) Experiential Learning

vi) Field Work

vii) Practical Learing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

1. Various initiatives have been taken in the recent past portrayed the significant role of the institution administration to use ICT in the realm of day to day classes and programmes.

2.Major initiatives in terms of content delivery and furthering education through Information and Communication technology is one of the top most priority of the institution.

3. Two of our class rooms were prepared for the smart classes and we as an institution have proposal to install more inter-active

class rooms for our newly constructed IDP/ PG &Commerce Block, depending on the availability of Financial means of our institution.

4. We have also conducted the training of the staff members for taking virtual classes. As an outcome this college has conducted virtual classes, also,

5. we have successfully conducted the Internal Assessment as well asTerm-End exams virtually and to everybody's amaze we have published the result in time during the pandemic COVID-19 lockdown period inspite of being situated in backward KBK district of Odisha.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	[View File](#)
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepare it's academic calender in the month of April every year in consultation with academic bursar, exam controllers and other related stakeholders.

The calender is prepared well in advance before opening of the new sessions and it's uploaded in the college website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

41

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

9

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

41

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

29

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

15

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. We are planning to conduct the internal assessment exam through IT integrated Examination Management System.by the year 2023. The developement of a separate softwareis underprocess.

2. The internal as well as Term End Examination results has beenpublishingthrough online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

PROGRAMME SPECIFIC OUTCOMES (PSOs) of PHYSICAL EDUCATION-Generic Elective (GE) Importance of Physical Education 1. Development of Organic Fitness 2. Development of Mental health 3. Development of Neuro muscular co-ordination 4.Development of Personality 5. Development of qualities of a good citizenship Scope of Physical Education 1. Physical education helps in creating discipline through games and sports. 2. Physical education helps the people to become fit to develop their spiritual and more forces. 3. Physical Education develops students' competence and confidence to take part in a range of physical activities. 4. Physical education includes training in the development and care of the human body and maintaining physical fitness. 5. Physical education is also about sharpening overall cognitive abilities and motor skills via athletics, exercise and various other physical

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File]()
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The course outcome and the programme outcome is evaluated by the board under the chairmanship of academic bursar.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

469

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/spreadsheets/d/1ogZ1lwwNA7mX8vxJjYtPuB5g6TAYVsxNt5MBY9wIKzQ/edit?resourcekey&usp=forms_web_b#gid=1134207671

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

As per the UGC letter No. :1-5/2021(NEP/Desk-Parl) Dated 16-December-2022 a Research and Development Cell(RDC) was formed on date 22.12.2022. The following faculty members has been assigned the duty of fostering the Research and Development Cell.

- Chairperson of the RDC - Dr. Tarun Kumar Pradha(Principal)
- Director, RDC - Dr. P. L. Barma,
- Conveynor, Finace & Infrastructure Committee - Dr. Ranvir Singh,
- Conveynor, Research Programme Policy Development - Dr. Md. Yamin,
- Coveynor, Collaborations and Community - Dr. G. Priyambada, Dr. Suranjan Pradhan, Dr. S. Barik
- Conveynor, Production, Development, Monitoring and Commercialisations - Dr. BDS Mallick,
- Conveynor, IPR, Legal and Ethical Matters - Dr. Saroj Panda

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	**Nil**
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NA

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	View File
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The RDC was formed on 22.12.2022 for this purpose. We are aiming to make the Cell effectfull and efficient in the comming days

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

E. None of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- **NSS Unit ofKHARIAR (AUTONOMOUS) COLLEGE, KHARIAR, organised awareness programmes on NO TOBACCO AND NO SMOKING on 27.11.2022 and SWACHH BHARAT ABHIYAN on 22.10.2022.**
- **NCC Unit,KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR, conducted a ROAD SAFETY RALLY on 26.11.2022**
- **NCC Cadets organised PUNEET SAGAR ABHIYAN and CYCLE RALLY on 20.04.2022. 1 ANO and 40 cadets were participated.**
- **NCC Cadets organised RUN FOR UNITY on 31.10.2022 on the eve of National Unity Day.**
- **NCC Day was observed on 27.11.2022**
- **Observation of the World AIIDS Day**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	No File Uploaded
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

430

File Description	Documents
Reports of the events	[View File](#)
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate numbers of classrooms, labs, computers, smart classrooms, Public LAN points, Multiprpose GYM with 16 stations. Open Gym, All types of lab equipements, alongwith computer for academic purpose.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has sufficient and quality infrastructure for the purpose like Open stage for cultural activities, Big outdoor

stadium capable of organising state level programmes, one Open and one Indoor Gymnasium one Auditorium used for multiple purposes.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

125.29

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated w.e.f. 15th August 2021. The Library has a built up area of 3000 Sq. Fts. alongwith a reading room of 1200 Sq. Fts. with a total of 28231Nos. of books, 16journals, 20 CDs and 2 Thesis. The staff srength of the Reading room and Library combined is 4 and the library is opened for 10 Hours per day.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

D. Any 1 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

30000

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

na

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1378	**35**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

14.68

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Even though we are non-govt aided college, we are equiped with proper man power for the supporting activities like sanitation, IT maintainance, conduct of exams and the sports and gaming activities.

The instituion has a dedicated server of it's own and a dedicated software to manage the the MIS.

It is proud to say that our college is the nodal institution for the distance learning such as IGNOU and Odisha State Open University. With the limited but efficient manpower this institutions managed smoothconduct of the examinations of the distance courses apart frommorethan 26 exams of all the regular programmes and that to without hampering the course of study, completion of syllabus, remedial classes, other curricullar activities and extra curricular activities. We also have a fulltime back office for the official and clerickal activities enabling the teaching staffs to completely focus on the academic and research work.

The gradual success of this instition is a live outcome which

signifies the continous and silent hard work of our supporting staffs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

01

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology   **E. None of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	[View File]
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Associationcontributes significantly to the Development of the institution through financial and non-financial means during the last ten years. It was registered under TRUST Registration Act. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Khariar College Alumni Association is currently working at various positions all over the globe and proving their mettle in all spheres of management.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our Mission ?Honours in all subjects with research methodology as per with all Indian standard. ?Choice based Credit system and continuous and comprehensive evaluation system have been opted for evaluation. ?CLass room teaching have been upgraded with ICT,Project Work,Study Tour and Seminars.Special Coaching for Slow Learners and Advancecoaching for advance Learners. ?Employability has been aimed in the choice of certificate and diploma course along with Degree Programmes and Post Graduate Programmes.

Our Vision ?Access to quality skill based education among the predominantly backward communities of the region. ?Social justice fostering core competemcies to face the new challenges of the ever challenging world ?Inculcate the values of co-operation and mutual respect and to understand and appreciate the plurality and diversity of the India

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

For this purpose, a mechanism has been developed by delegating and distributing authority as well as responsibility to different committees formed at the beginning of every academic year. These committees are empowered with operational autonomy for carrying out their respective responsibilities. Every committee is headed by the principal and is approved by governing body. Committees are formed with different members of faculties as well as office staff. These committees perform the duties of conducting various activities related to academic, cultural, athletic and other assignments involving the institution.

For effective functioning and improvement of the institution, a number of committees have been formed for smooth administrative functioning. Besides, Academic Council comprising faculty members look after the related issues like examination, analysis of results etc.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Higher Education Department have formulated common minimum standardfor each institution. the institutional strategic plan has been clearly articulated and implemented.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

1. At the departmental level, Heads of the Department are entrusted with the responsibility of managing the departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrators / Lab Assistants/ Store Keepers and other Group D employees.

2. The Principal runs the college administration with the help of HODs and other officials of his office. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college. The college has a welldefined structural framework of statutory and non-statutory bodies to oversee the operational aspects of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

D. Any one of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	**No File Uploaded**
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

1. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Maternity Leave, Medical Facility, Leave 2.Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

04

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

1. The institution conducts the internal financial audit regularly and a dedicated cell is formed for this purpose.

2. Regular External audits ensures the proper utilisation and depiction of the funds utilised for the betterment of the college, education and society as a whole.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

1. A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

2. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

3. The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

4. The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding

year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

2. The Academic Calendar is prepared well inadvance, displayed and circulated in the Institution web site.

3.All newly admitted students have to compulsorily attend the Subject Counselling class.

4. We provide the time table to each students newly admitted.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1.Solid waste management

2. Liquid waste management

3. Biomedical waste management

4. E-waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

        C. Any 2 of the above

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,

        D. Any 1of the above

reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has organised many initiatives for preserving the local cultural identity, language etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

It is being done by including the valu and ethics in the curriculum and to implement them in real personal and professional life.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this   **C. Any 2 of the above**

regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

World AIIDS day, Unity Day, No tobacco day, Swachh Bharat abhiyan, Hindi Divas, Constitutional Day, Republic Day, Independance Day Youth Day, YRC day, Internationational Yoga Day, NCC day etc

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. The college adopts digital mode of governance and management apart from the manual mode by regularly updating management information system (MIS in google sheet which is placed before Department of Higher Education for continuous appraisals). This

MIS mainly focuses on student career advancement, personnel management, governing body, satisfaction survey, blended learning system etc.

2. We have implemented the Uniform/ dresscode SYSTEM both for UG and PG students. The uniform is mandatory to enter into the premises of the institution.

3. We have two way security check for non-students.They are not allowed to the premises during the class hour to maintain discipline within the campus.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. The Vision of the College is to educate, enable and empower young men & women.

2.The students of the college Participated in Inter-college and Inter University Sports events during the session 2021-22.

3. It's a very proud moment of our college that 15 of our students are representing the KALAHANDI UNIVERSITY in Hockey.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

1. Khariar (Autonomous) College, Khariar is affiliated to Kalahandi University, Bhawanipatna in the year 2019. Following the Model Syllabus prescribed by the Odisha State Higher Education Council, Department of Higher Education, Odisha after the partial modification and approved by the Board of Studies and Academic Council.

2. Academic calendar is prepared and strictly adhere to it by all concerned.

3. The Principal and Academic bursar personally supervise all classes taken by the teachers.

4.The college library has almost twenty-Eightthousand two hundred thiryone numbers of books which cater as per the need of the students.

5.The e-Library of the college gives benefit to the students and teachers and fulfil their requirement to the maximum extend. Planning, teaching learning and evaluation are strictly followed. To ensure quality education the college invitessubject's experts for the benefit of the students.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

20

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

02

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

05

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. The institution integrates the cross cutting issues through value and ethics, Environmental studies.

2. It imparts sophisticated soft skils to handle both negative and positive human emotion and sentiments in the workplace keeping intact the moral values and personalconscince.

3. And through the Environmental studies we aspire to aware and act towards the conservation ofecology and bio-diversity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	[View File](#)
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

468

File Description	Documents
List of students enrolled	View File
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

16

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**C. Any 2 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	**C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

557

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

250

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

1. There exist a cohesive teaching-learning environment and also a semi-rigid curriculum to indulge the students in academic work continously throughout the year.

2. Special attention is provided for teaching in local languages and for advance learners in English.

3. It aspires two distinct objectives, to preserve the cultural identity of our langauge and a fruitful academic interaction and trustworthy relation between teachers and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://khariarautocollege.in/portfolio.html

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/12/2022	**1378**	**41**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

1. Teaching-learning methods adopted by the faculty members includes

i) Lecture Method

ii) Interactive Method

iii) Project-based Learning

iv) Computer-assisted Learning

v) Experiential Learning

vi) Field Work

vii) Practical Learing.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

1. Various initiatives have been taken in the recent past portrayed the significant role of the institution administration to use ICT in the realm of day to day classes and programmes.

2. Major initiatives in terms of content delivery and furthering education through Information and Communication technology is one of the top most priority of the institution.

3. Two of our class rooms were prepared for the smart classes and we as an institution have proposal to install more inter-active class rooms for our newly constructed IDP/ PG &Commerce Block, depending on the availability of Financial means of our institution.

4. We have also conducted the training of the staff members for taking virtual classes. As an outcome this college has conducted virtual classes, also,

5. we have successfully conducted the Internal Assessment as well asTerm-End exams virtually and to everybody's amaze we have published the result in time during the pandemic COVID-19 lockdown period inspite of being situated in backward KBK district of Odisha.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**Nil**
Upload any additional information	[View File]()

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepare it's academic calender in the month of April every year in consultation with academic bursar, exam controllers and other related stakeholders.

The calender is prepared well in advance before opening of the new sessions and it's uploaded in the college website.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

41

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

9

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super- Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

41

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

29

File Description	Documents
List of Programmes and the date of last semester-end / year- end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

15

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. We are planning to conduct the internal assessment exam through IT integrated Examination Management System.by the year 2023. The developement of a separate softwareis underprocess.

2. The internal as well as Term End Examination results has beenpublishingthrough online mode.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

PROGRAMME SPECIFIC OUTCOMES (PSOs) of PHYSICAL EDUCATION- Generic Elective (GE) Importance of Physical Education 1. Development of Organic Fitness 2. Development of Mental health 3. Development of Neuro muscular co-ordination 4.Development of Personality 5. Development of qualities of a good citizenship Scope of Physical Education 1. Physical education helps in creating discipline through games and sports. 2. Physical education helps the people to become fit to develop their spiritual and more forces. 3. Physical Education develops students' competence and confidence to take part in a range of physical activities. 4. Physical education includes training in the development and care of the human body and maintaining physical fitness. 5. Physical education is also about

sharpening overall cognitive abilities and motor skills via athletics, exercise and various other physical

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The course outcome and the programme outcome is evaluated by the board under the chairmanship of academic bursar.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

469

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/spreadsheets/d/1ogZ1lwwNA7mX8vxJjYtPuB5g6TAYVsxNt5MBY9wIKzQ/edit?resourcekey&usp=forms_web_b#gid=1134207671

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

As per the UGC letter No. :1-5/2021(NEP/Desk-Parl) Dated 16-December-2022 a Research and Development Cell(RDC) was formed on date 22.12.2022. The following faculty members has been assigned the duty of fostering the Research and Development Cell.

- **Chairperson of the RDC - Dr. Tarun Kumar Pradha(Principal)**
- **Director, RDC - Dr. P. L. Barma,**
- **Conveynor, Finace & Infrastructure Committee - Dr. Ranvir Singh,**
- **Conveynor, Research Programme Policy Development - Dr. Md. Yamin,**
- **Coveynor, Collaborations and Community - Dr. G. Priyambada, Dr. Suranjan Pradhan, Dr. S. Barik**
- **Conveynor, Production, Development, Monitoring and Commercialisations - Dr. BDS Mallick,**
- **Conveynor, IPR, Legal and Ethical Matters - Dr. Saroj Panda**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NA

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	**No File Uploaded**
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The RDC was formed on 22.12.2022 for this purpose. We are aiming to make the Cell effectfull and efficient in the comming days

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check	**E. None of the above**

through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0

File Description	Documents
List of research papers by title, author, department, and year of publication	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- **NSS Unit ofKHARIAR (AUTONOMOUS) COLLEGE, KHARIAR, organised awareness programmes on NO TOBACCO AND NO SMOKING on 27.11.2022 and SWACHH BHARAT ABHIYAN on 22.10.2022.**
- **NCC Unit,KHARIAR (AUTONOMOUS) COLLEGE, KHARIAR, conducted a ROAD SAFETY RALLY on 26.11.2022**
- **NCC Cadets organised PUNEET SAGAR ABHIYAN and CYCLE RALLY on 20.04.2022. 1 ANO and 40 cadets were participated.**
- **NCC Cadets organised RUN FOR UNITY on 31.10.2022 on the eve of National Unity Day.**

- ◆ **NCC Day was observed on 27.11.2022**
- ◆ **Observation of the World AIIDS Day**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

8

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

430

File Description	Documents
Reports of the events	[View File](#)
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate numbers of classrooms, labs, computers, smart classrooms, Public LAN points, Multiprpose GYM with 16 stations. Open Gym, All types of lab equipements, alongwith computer for academic purpose.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has sufficient and quality infrastructure for the purpose like Open stage for cultural activities, Big outdoor stadium capable of organising state level programmes, one Open and one Indoor Gymnasium one Auditorium used for multiple purposes.

File Description	Documents
Geotagged pictures	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

125.29

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	[View File](#)
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated w.e.f. 15th August 2021. The Library has a built up area of 3000 Sq. Fts. alongwith a reading room of 1200 Sq. Fts. with a total of 28231Nos. of books, 16journals, 20 CDs and 2 Thesis. The staff srength of the Reading room and Library combined is 4 and the library is opened for 10 Hours per day.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**D. Any 1 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

30000

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

na

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1378	**35**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**A. ?50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing	**D. Any one of the above**

equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

14.68

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Even though we are non-govt aided college, we are equiped with proper man power for the supporting activities like sanitation, IT maintainace, conduct of exams and the sports and gaming activities.

The instituion has a dedicated server of it's own and a dedicated software to manage the the MIS.

It is proud to say that our college is the nodal institution for the distance learning such as IGNOU and Odisha State Open University. With the limited but efficient manpower this institutions managed smoothconduct of the examinations of the distance courses apart frommorethan 26 exams of all the regular programmes and that to without hampering the course of study, completion of syllabus, remedial classes, other curricullar activities and extra curricular activities. We also have a fulltime back office for the official and clerickal activities enabling the teaching staffs to completely focus on the academic and research work.

The gradual success of this institition is a live outcome which signifies the continous and silent hard work of our supporting staffs.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

01

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

01

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**E. None of the above**

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	**No File Uploaded**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

5

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Associationcontributes significantly to the Development of the institution through financial and non-financial means during the last ten years. It was registered under TRUST Registration Act. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Khariar College Alumni Association is currently working at various positions all over the globe and proving their mettle in all spheres of management.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Our Mission ?Honours in all subjects with research methodology as per with all Indian standard. ?Choice based Credit system and continuous and comprehensive evaluation system have been opted for evaluation. ?CLass room teaching have been upgraded with ICT,Project Work,Study Tour and Seminars.Special Coaching for Slow Learners and Advancecoaching for advance Learners. ?Employability has been aimed in the choice of certificate and diploma course along with Degree Programmes and Post Graduate Programmes.

Our Vision ?Access to quality skill based education among the predominantly backward communities of the region. ?Social justice fostering core competemcies to face the new challenges of the ever challenging world ?Inculcate the values of co-operation and mutual respect and to understand and appreciate the plurality and diversity of the India

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

For this purpose, a mechanism has been developed by delegating and distributing authority as well as responsibility to different committees formed at the beginning of every academic year. These committees are empowered with operational autonomy for carrying out their respective responsibilities. Every committee is headed by the principal and is approved by governing body. Committees are formed with different members of faculties as well as office staff. These committees perform the duties of conducting various activities related to academic, cultural, athletic and other assignments involving the institution.

For effective functioning and improvement of the institution, a number of committees have been formed for smooth administrative functioning. Besides, Academic Council comprising faculty members look after the related issues like examination, analysis of results etc.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Higher Education Department have formulated common minimum standardfor each institution. the institutional strategic plan has been clearly articulated and implemented.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

1. At the departmental level, Heads of the Department are entrusted with the responsibility of managing the departmental affairs and overseeing the academic works of the Departments. They are supported by Demonstrators / Lab Assistants/ Store Keepers and other Group D employees.

2. The Principal runs the college administration with the help of HODs and other officials of his office. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college. The college has a welldefined structural framework of statutory and non-statutory bodies to oversee the operational aspects of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**D. Any one of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

1. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Maternity Leave, Medical Facility, Leave 2.Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

04

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

1. The institution conducts the internal financial audit regularly and a dedicated cell is formed for this purpose.

2. Regular External audits ensures the proper utilisation and depiction of the funds utilised for the betterment of the college, education and society as a whole.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

1. A finance committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses

2. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc.

3. The quotations are scrutinized by the finance and purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc.

4. The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental

improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

2. The Academic Calendar is prepared well inadvance, displayed and circulated in the Institution web site.

3.All newly admitted students have to compulsorily attend the Subject Counselling class.

4. We provide the time table to each students newly admitted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	**Nil**
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	[View File](#)
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NA

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**D. Any 1of the above**

File Description	Documents
Geotagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. Solid waste management

2. Liquid waste management

3. Biomedical waste management

4. E-waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	C. Any 2 of the above

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	`C. Any 2 of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:	`D. Any 1of the above`

Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	**No File Uploaded**
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has organised many initiatives for preserving the local cultural identity, language etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

It is being done by including the valu and ethics in the curriculum and to implement them in real personal and professional life.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed	**C. Any 2 of the above**

code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

World AIIDS day, Unity Day, No tobacco day, Swachh Bharat abhiyan, Hindi Divas, Constitutional Day, Republic Day, Independance Day Youth Day, YRC day, Internationational Yoga Day, NCC day etc

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. The college adopts digital mode of governance and management apart from the manual mode by regularly updating management information system (MIS in google sheet which is placed before Department of Higher Education for continuous appraisals). This MIS mainly focuses on student career advancement, personnel management, governing body, satisfaction survey, blended learning system etc.

2. We have implemented the Uniform/ dresscode SYSTEM both for UG and PG students. The uniform is mandatory to enter into the premises of the institution.

3. We have two way security check for non-students.They are not allowed to the premises during the class hour to maintain discipline within the campus.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

1. The Vision of the College is to educate, enable and empower young men & women.

2.The students of the college Participated in Inter-college and Inter University Sports events during the session 2021-22.

3. It's a very proud moment of our college that 15 of our students are representing the KALAHANDI UNIVERSITY in Hockey.

File Description	Documents
Appropriate link in the institutional website	**Nil**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The followings are some of the major plans we aspire to achieve in the next academic session:

1. Addition of New PG Courses in Science streame.

2. MoUs with reknowned National and international institution..

3. Opening of a new Girls Hostel.

4. Installation of more smart classes and interactive classes.

5. focus onsanitation, drinking water and plastic free campus.

6. complete and effective functioning of Research and Development Cell as per UGC Guidelines.

7. Induction of Academic Bank of Credit (ABC).

8. Induction of Computer based internal assessment.